

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING

June 13, 2024

6:00 PM

Large Group Instruction Room at the District Office

**PRESENT:**

**BOE Members:** Lucinda Collier, Tina Reed, Shelly Cahoon, Linda Eynor, Paul Statskey

**Absent:** John Boogaard

**Superintendent:** Michael Pullen

**District Clerk:** Tina St. John

Approximately 22 students, staff and guests

**1. Call to Order/Pledge of Allegiance**

President, Lucinda Collier called the meeting to order at 6:00p.m.

**Approval of Agenda:**

Motion for approval was made by Tina Reed and seconded by Paul Statskey with the motion approve 5-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of June 13, 2024.

**2. EXECUTIVE SESSION:**

A motion was requested to enter executive session to discuss the employment history of specific employees.

The motion was made by Linda Eynor and seconded by Shelly Cahoon with motion approved 5-0.

Time entered: 6:02p.m.

Return to Regular Session: 6:18p.m.

**3. Reports and Correspondence:**

- Policy Committee – Paul Statskey, Shelly Cahoon, Tina Reed
  - First Reading: The following policies are being submitted for a first reading.

<b>1000</b>	<b>By Laws</b>	
1510	Regular Board Meetings and Rules (Quorum and Parliamentary Procedure) and Public Participation	Revised
<b>3000</b>	<b>Community Relations</b>	
3262	Solicitation of Charitable Donations	Revised
<b>5000</b>	<b>Non-Instructional/Business Operations</b>	
5220	District Investments	Revised
<b>6000</b>	<b>Personnel</b>	
6217	Professional Staff: Separation	Revised
6218	Selection of Athletic Coaches	Delete
6310	Appointment – Support Staff	Delete
6320	Supplementary School Personnel	Delete
<b>7000</b>	<b>Students</b>	
7211	Provision of Interpreter Services to Parents Who are Hearing Impaired	Revised

- The following policies are being submitted as reviewed.

<b>3000</b>	<b>Community Relations</b>	
3411	Prohibition of Weapons on School Grounds	Reviewed
<b>5000</b>	<b>Non-Instructional/Business Operations</b>	
5410	Purchasing: Competitive Bidding and Offering	Reviewed
5411	Procurement of Goods and Services	Reviewed
5412	Alternative Formats for Instructional Materials	Reviewed
5571	Allegations of Fraud	Reviewed
<b>7000</b>	<b>Students</b>	
7360	Weapons in School and the Gun-Free Schools Act	Reviewed

**4. Public Access to the Board:**

- No one addressed the Board of Education

**5. Consent Agenda:**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Linda Eygnor and seconded by Paul Statskey with the motion approved 5-0.

Prior to the approval of the consent agenda, Linda Eygnor asked for items 5n16 to be removed for a separate vote and Paul Statskey asked for item 5m be removed for a separate vote.

a. Board of Education Meeting Minutes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of May 21, 2024.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of May 23, 2024.

b. Recommendations from CSE and CPSE

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated April 9, 24, 26, May 1, 8, 15, 22, 2024; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

13735	14009	14349	14255	13965	14118	14268	14367	12210
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c. Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Treasurer Report

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer Report for April 2024.

e. Final Reserve Fund Plan

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Report of Reserve Funds and Use of Reserves Policy to be updated annually.

f. Funds Transfer

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the transfers of up to \$25,000 to the EBALR Reserve, up to \$375,000 to the (ERS) Retirement Contribution Reserve Account, up to \$475,000 to the TRS Reserve Account, up to \$750,000 to the Capital Bus Reserve, and up to \$6,000,000 to the Capital Building Reserve Account to be funded with unexpended funds as of June 30, 2024, in accordance with the District’s Funding and Use of Reserves Policy.

g. Reasonable Assurance Letters

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes the Director of Human Resources to transmit reasonable assurance letters in compliance with Federal Unemployment Act enacted under Public Law 94-566, to all eligible and active employees for the 2024-2025 school year, commencing on July 1, 2024 and ending June 30, 2025.

h. Amendment to 2023-24 Budget

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approve a budget amendment in the amount of \$285,279 due to a credit of prior year consulting costs associated with the 2017 Capital Project and amend the 2023-24 budget by an increase of \$285,279 to revenue code A-2701 and increase to the budget code A-1620-400-05-1000.

i. Amendment to 2023-24 Budget

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approve the budget amendment in the amount of \$6,285.00 from Auction International bid Award for Surplus Vehicles & Miscellaneous Parts and amend the 2023-2024 budget by an increase of \$6,285.00 to the District Equipment code A-5510-200-06-0000.

j. Award Bid for Surplus Equipment

It is the recommendation to award the NRWCS D Surplus Vehicle & Miscellaneous Parts Bid to the following Auction International bidders:

**RESOLUTION**

Be it Resolved, the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding a bid to the bidder deemed to be the highest bidder.

Items	Amount
2012 Dodge SE Grand Caravan (non-operable)	760.00
2018 Dodge SE Grand Caravan	3,850.00
2013 Dodge SE Grand Caravan (non-operable)	860.00
2012 Dodge SE Grand Caravan(non-operable)	760.00
Bus & Vehicle Miscellaneous Parts, New/ Old Stock	55.00

Total Auction Amount

\$ 6,285.00

k. Provisional Employment of Staff

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes the Superintendent to provisionally employ staff necessary for the Academic and Enrichment Program Appointments for the 2024-2025 school year until their official Board of Education appointment.

l. Establish Reorganization Meeting Date - 2024-2025 School Year

**RESOLUTION**

**BE IT RESOLVED**, pursuant to § 1707(2) of the NYS Education Law, that the annual reorganizational meeting of the Board of Education of the North Rose-Wolcott Central School District for the 2024-2025 school year will be held on Thursday, July 11, 2024 at 6:00 p.m. in the District Office Conference Room.

~~m. Board Seat Vacated~~

~~WHEREAS, Mr. Jasen Sloan was advised of the meeting dates for the 2023-24 school year; and~~

~~WHEREAS, Mr. Jasen Sloan has been absent for four (4) successive Board meetings, on 4/11, 4/24, 5/9, 5/23, without rendering a good and valid excuse;~~

~~NOW THEREFORE, BE IT RESOLVED, that due to Mr. Jasen Sloan failing to attend four (4) successive meetings for which he was duly notified without rendering a good and valid excuse, the Board of Education of the North Rose-Wolcott Central School District declares and determines that Mr. Jasen Sloan vacated the Board seat held by him by operation of law, pursuant to Education Law Section 2109, effective May 9, 2024.~~

n. Personnel Items:

1. Letter of Resignation – Jennifer Schmiegel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Jennifer Schmiegel as Bus Driver effective May 29, 2024.

2. Letter of Resignation – Brandon Kacpinski

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Brandon Kacpinski as Mathematics Teacher effective July 1, 2024.

3. Letter of Resignation – Michael Flaherty

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Michael Flaherty as Social Studies Teacher effective June 30, 2024.

4. Letter of Resignation – Jessica Meissner

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Jessica Meissner as Director of Special Education and Pupil Personnel Services effective June 30, 2024.

5. Letter of Resignation – Sarah Munger

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Sarah Munger as Clerk/Typist effective June 24, 2024.

6. Correction Provisionally Appoint Clerk/Typist – Amanda Paylor

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the ~~52-week probationary~~ *provisional* appointment of Amanda Paylor as a Clerk/Typist, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 ~~as follows~~: effective May 20, 2024.

~~Probationary Period: May 20, 2024-May 19, 2025~~

Salary: \$15.50/hour

7. Tenure Appointment – Ethan Durocher

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Ethan Durocher on tenure in the Technology tenure area effective September 1, 2024.

8. Permanent Appointment – Mikayla Stanley

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Mikayla Stanley as School Nurse effective August 20, 2024.

9. Summer Curriculum Writing/Professional Development

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to participate in curriculum writing workshops in July-August 2024 at \$35.00/hr.

Eric Simpson

10. Create and Appoint Technology Teacher – Eric Simpson

**RESOLUTION**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the North Rose-Wolcott Central School District creates the following teaching position in the Industrial Arts -Technology tenure area and approves the following appointment:

Position: 1.0 FTE - Industrial Arts - Technology

Appointment/Name: Eric Simpson

Certification: Educational Technology Specialist, Professional

Probationary Period: August 28, 2024-August 27, 2028

Classification/Salary : Exempt /Step F \$52,931 to be adjusted upon completion of negotiations

11. Academic and Enrichment Summer Program Appointments

The following individuals are being recommended to work in the summer academic and enrichment programs that are funded by grants.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools

and pursuant to Education Law, approves the following individuals to work various summer academic and enrichment programs from July 1, 2024 through August 27, 2024 conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Vickie Randall	Grant Program Nurse	\$41.37/hr.
Mikayla Stanley	Grant Program Nurse	\$41.37/hr.
Amanda Johnson	Grant Program Teacher	\$41.37/hr.
Bradley LeFevre	Grant Program Teacher	\$41.37/hr.
Daniel Kim	Grant Program Teacher	\$41.37/hr.
Melissa Mason	Grant Program Teacher	\$41.37/hr.
Joanna Samar	Grant Program Teacher	\$41.37/hr.
Brenda Mitchell	Grant Program Teacher	\$41.37/hr.
Patricia Weber	Grant Program Teacher	\$41.37/hr.
Julie Norris	Grant Program Teacher	\$41.37/hr.
Lindsey Roberts	Grant Program Teacher	\$41.37/hr.
Jordan Camp	Grant Program Teacher	\$41.37/hr.
Carrie Hoestermann	Grant Program Teacher	\$41.37/hr.
Kaylina Gropp	Grant Program Teacher	\$41.37/hr.
Lucia Copeland	Grant Program Teacher	\$41.37/hr.
Irene Miller	Grant Program Teacher	\$41.37/hr.
Jennifer Marriott	Grant Program Teacher	\$41.37/hr.
Lisa Olmstead	Grant Program Teacher	\$41.37/hr.
Margaret Macaluso	Grant Program Teacher	\$41.37/hr.
Kelly Cole	Grant Program Teacher	\$41.37/hr.
Amy Suss	Grant Program Teacher	\$41.37/hr.
Cary Merritt	Grant Program Teacher	\$41.37/hr.
Allison Thompson	Grant Program Teacher	\$41.37/hr.
Maja Swasty	Grant Program Teacher	\$41.37/hr.
Zach Norris	Grant Program Teacher	\$41.37/hr.
Steve Johnson	Grant Program Teacher	\$41.37/hr.
Brian LaValley	Grant Program Teacher	\$41.37/hr.
Miranda Motyka	Grant Program Teacher	\$41.37/hr.
Paul Maring	Grant Program Teacher	\$41.37/hr.
David Hahn	Grant Program Teacher	\$41.37/hr.
Ashley Kennedy	Grant Program Teacher	\$41.37/hr.
Alexis Ball	Grant Program Teacher	\$41.37/hr.
Kaitlyn Bouwens	Grant Program Teacher	\$41.37/hr.
Amy Lynch Johnson	Grant Program Teacher	\$41.37/hr.
Caroline Strub	Grant Program Teacher	\$41.37/hr.
Kurt Laird	Grant Program Teacher	\$41.37/hr.
Michael Flaherty	Grant Program Teacher	\$41.37/hr.
Alex Richwalder	Grant Program Teacher	\$41.37/hr.
Ryan Haskins	Grant Program Teacher	\$41.37/hr.
William McDermott	Grant Program Teacher	\$41.37/hr.
Brandon Karcinski	Grant Program Teacher	\$41.37/hr.
Mike Vandoren	Grant Program Teacher	\$41.37/hr.
Nicole Smith	Grant Program Teaching Assistant	\$19.86/hr.
Amber Humbert	Grant Program Teaching Assistant	\$19.86/hr.
Aubrey Liseno	Grant Program Teacher Aide	\$15.86/hr.

Sally Brown	Grant Program Teacher Aide	\$17.50/hr.
Cindy O'Dell	Grant Program Teacher Aide	\$18.30/hr.
Kim Youngman	Grant Program Teacher Aide	\$17.50/hr.
Crystal Shaft	Grant Program Teacher Aide	\$15.86/hr.
Stephanie Kerr	Grant Program Teacher Aide	\$17.32/hr.
Tracy Frazer	Grant Program Teacher Aide	\$17.65/hr.
Jennifer McKown	Grant Program Teacher Aide	\$19.21/hr.
Sundra Wendt	Grant Program Teacher Aide	\$18.30/hr.
Zackery Wilhoit	Grant Program Teacher Aide	\$15.86/hr.
Mikayla Ritchie	Grant Program Teacher Aide	\$15.86/hr.
Hailey Denoto	Grant Program Teacher Aide	\$15.50/hr.
Kursty Mendenhall	Grant Program Teacher Aide	\$15.50/hr.
Josie Visalli	Grant Program Teacher Aide	\$15.50/hr.
Eryn Youngman	Grant Program Teacher Aide	\$15.50/hr.
Christina Marriott	Food Service Site Supervisor	\$21.22/hr.
Heidi Pare	Food Service Helper	\$16.06/hr.
Keri McQuown	Cook	\$16.57/hr.

12. Appoint Extended School Year (ESY) Summer School Staff

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill positions for Special Education Summer School, from July 1, 2024 through August 27, 2024.

Name	Position	Salary
Emilee Bundy	ESY Teacher Aide	\$15.50/hr.
Carol Hull	ESY Teacher Aide	\$21.80/hr.
Brenda Lockwood	ESY Teacher Aide	\$17.64/hr.
Sarah Vanderlinde	ESY Teacher Aide	\$18.90/hr.
Melissa Stevens	ESY Teacher Aide	\$21.75/hr.
Jody Parrish	ESY Teacher Aide	\$16.33/hr.
Tina Guerra	ESY Teaching Assistant	\$19.86/hr.
Sarah Woodland	ESY Teaching Assistant	\$19.86/hr.
Jamie Akerley	ESY – Speech	\$41.37/hr.
Kristina Marolf	ESY – Speech	\$41.37/hr.
Kristin Winslow	ESY – Teacher	\$41.37/hr.
Cathy LaValley	ESY – Teacher	\$41.37/hr.

13. Approve Terms & Conditions of Employment

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Terms and Conditions of Employment for the employee deemed Confidential for the 2024-2025 school year. The contract is on file with the District Clerk.

14. Written Agreement between the Superintendent and an Employee of the District

**RESOLUTION**

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and an employee of the District, executed on June 4, 2024.

15. North Rose-Wolcott Teachers' Association Contract Ratification

Be it resolved that the Board of Education, upon recommendation of the Superintendent of School and pursuant to Education Law, hereby ratifies and approves the terms of the Agreement between the Superintendent of Schools of the North Rose - Wolcott Central School District and the North Rose - Wolcott Teachers' Association for the period covering July 1, 2024 through June 30, 2027, and authorizes the Superintendent and Board of Education President to execute the final contract.

16. Appoint Volunteers

**RESOLUTION**

~~Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2023-2024 school year.~~

Chelsea Eygnor

A motion for approval of the Board Seat Vacated is made by Linda Eygnor and seconded by Tina Reed with the motion approved 4-1.

a. Board Seat Vacated

WHEREAS, Mr. Jasen Sloan was advised of the meeting dates for the 2023-24 school year; and

WHEREAS, Mr. Jasen Sloan has been absent for four (4) successive Board meetings, on 4/11, 4/24, 5/9, 5/23, without rendering a good and valid excuse.

NOW THEREFORE, BE IT RESOLVED, that due to Mr. Jasen Sloan failing to attend four (4) successive meetings for which he was duly notified without rendering a good and valid excuse, the Board of Education of the North Rose-Wolcott Central School District declares and determines that Mr. Jasen Sloan vacated the Board seat held by him by operation of law, pursuant to Education Law Section 2109, effective May 9, 2024

A motion for approval of the Appoint Volunteers is made by Paul Statskey and seconded by Tina Reed with the motion approved 4-0-1.

16. Appoint Volunteers

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2023-2024 school year.

Chelsea Eygnor

**Board Member Requests/Comments/Discussion:**

- President, Lucinda Collier presented Paul Statskey with a plaque and thanked him for his 5 years of services on the Board of Education.
- President, Lucinda Collier thanked Jasen Sloan for his 5 years of services on the Board of Education.

**Good News:**

- WFL BOCES Graduation
- Various newspaper articles
- National Technical Honor Society
- 4<sup>th</sup> Graders Visit to the Rose Museum
- Shelly Cahoon thanked the Senior Class Advisors and the Administration for the Senior Trip.



## **Additions to the Agenda:**

### **RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the additions to the June 13, 2024 meeting agenda.

The motion was made by Shelly Cahoon and seconded by Linda Eygnor with motion approved 5-0.

A motion for approval of the item #1 as listed under the ADDITIONS TO THE AGENDA is made by Paul Statskey and seconded by Tina Reed with the motion approved 5-0.

1. Appoint Director of Special Education and Pupil Personnel Services – Chelsea Eaton  
Megan Paliotti recommends Chelsea Eaton to the position of Director of Special Education and Pupil Personnel Services.

### **RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four year probationary appointment of Chelsea Eaton as the Director of Special Education and Pupil Personnel Services, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: School District Leader, Professional  
School Building Leader, Professional  
Tenure Area: Director of Special Education and Pupil Personnel Services  
Probationary Period: July 8, 2024-June 7, 2028  
Salary: \$107,850

A motion for approval of the item #2 as listed under the ADDITIONS TO THE AGENDA is made by Paul Statskey and seconded by Tina Reed with the motion approved 5-0.

2. Written Agreement between the Superintendent and North Rose-Wolcott Teachers' Association

### **RESOLUTION**

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and the North Rose-Wolcott Teachers' Association, executed on June 13, 2024.

### **Informational Items:**

- Claims Auditor Reports

### **EXECUTIVE SESSION:**

A motion was requested to enter executive session to discuss the employment history of a specific employee.

The motion was made by Linda Eygnor and seconded by Tina Reed with motion approved 5-0.

Time entered: 6:36p.m.

Return to Regular Session: 7:21p.m.

**Adjournment:**

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Paul Statskey and seconded by Linda Eynor with motion approved 5-0.

Time adjourned 7:22p.m.

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Tina St. John, Clerk of the Board of Education

UNOFFICIAL